



**ASSOCIATION OF AGRICULTURAL LIBRARIANS AND
DOCUMENTALISTS OF INDIA (AALDI) BYELAWS
(Registered under Act XXI of 1860 – Regn. No. 5171/1971-72)**

1) Name:

The name of the Association shall be “**Association of Agricultural Librarians and Documentalists of India (AALDI)**”

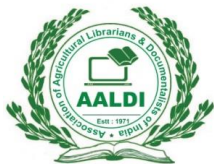
2) Objectives:

- i) To improve the readers’ services, information literacy programmes, continued/extended library education and such other activities in the libraries coming under NARES, NARS, ICAR
- ii) Promote bibliographical and user studies, arranging short-term on-hand training programmes for better library services.
- iii) To improve the status and service conditions of professional library personnel working at SAUs, Central, Deemed Agricultural Universities, ICAR Institutes and other agro-biological centers of advanced studies in India.
- iv) Collaboration with other national agro-biological associations.
- v) Formulation of standards, norms, guidelines, etc., for the management of library and information systems and services.
- vi) Organizing annual conferences, publishing IJALIS, the official journal of the Association, Bulletins and coordinating with the Organizing Secretaries of annual conferences in bringing out the Conference Volume.
- vii) To take all such action/s as may be incidental or conducive for the attainment of the objectives of the Association.

3) Membership:

The membership of the Association is open to:

- i) All trained professionals in Librarianship, Documentation Reprography, etc. working in Libraries, Documentation Centres, Information Literacy & Training units of Agricultural and Agro-biological areas coming under NARES, ICAR, SAUs and subscribe to the objectives of the Association are eligible for membership.
- ii) Retired personnel of such categories as are detailed above.
- iii) All persons interested in the development of Agricultural Libraries and directly related to such activities in Agro-biological areas.



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4) Categories of Membership:

The Society shall consist of:

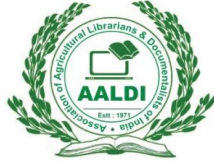
- i) Ordinary members on payment of an annual subscription of **Rs.500/- (Rupees Five Hundred only)** per head for each calendar year.
- ii) Institutional members on payment of an annual subscription of **Rs.2,000/- (Rupees Two Thousand only)** for each calendar year. This membership is open to academic and R & D institutions only for each calendar year.
- iii) Life membership (**open only to individuals**) on payment of a subscription of **Rs.3,000/- (Rupees Three thousand only)** at one time.
- iv) Honorary members are to be approved by 2/3rd members of the Executive Council. No membership fee is required to be paid by or on behalf of the Honorary Members.

5) Conditions of Membership:

- i) A person seeking membership of the Association shall apply in the prescribed form.
- ii) The application for the membership shall be recommended by another valid member of the association.
- iii) The admission shall be approved by the Executive Council of the Association. It shall be effective by the Executive Council from the date of approval.
- iv) This clause will be applicable only after the meeting of the General Body of the Association.
- v) The Executive Council may terminate any membership if subscription is in arrears for a long time.
- vi) The Executive Council may cancel the membership whose conduct is, in its opinion, prejudicial to the interests of the Association but such member shall be given an opportunity to present an explanation to the Council before final action is taken.

6. Voting Rights of Members:

- i) Each category of member shall have one vote in the election of member for the Executive Council. The members will not have voting right unless he/she paid the arrears of membership Subscription.



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7. Withdrawal of Membership:

A member may withdraw from the Association by applying to the Secretary. The Association, however, shall not be liable to return the membership subscription that might have been paid the member in advance.

8. Administration:

The administration of the Association's affairs shall vest in an Executive Council, Consisting of:

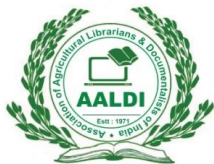
- a) President
- b) Senior Vice-President
- c) Vice-President
- d) Secretary
- e) Joint Secretary – 2 Nos. (One from SAUs – One from ICAR Institutions)
- f) Treasurer
- g) Chief Editor of Publications
- h) Five more members with not more than one from a single institution shall be elected.
- i) Two members may be co-opted by the Council on being nominated by the Secretary.

9. Term of office bearers:

- a) Members of the Executive Council shall normally hold office for two years only.
- b) No individual should be elected for more than two consecutive terms for the same post of office bearers.
- c) Non-members /defaulters shall not hold any post in the Executive Council.

10. Election of Executive Council:

- a) Elections to total members of Executive Council and the Secretary shall be carried out by secret ballot system. Votes may be cast either in person or through post.
- b) The respective office bearers other than Secretary shall be elected by the Executive Council members by Secret ballot system.
- c) Members present in the General House will only participate in the election process.



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11. Powers and Duties of Executive Council:

The Executive Council shall have the general powers of Supervision of the affairs of the Association. The Council shall manage these affairs in accordance with the rules and regulations of the Association and such general or special directions, not being inconsistent with either the Constitutions or the Rules and Regulations of the Association, as may be approved by the Annual General Meetings of the Association.

The actual methods of all operations shall have to be finally decided by the Council for carrying out elections and to fulfill all other aims and objectives of the Association.

The Council shall form sub-committees/regional committees, if necessary, for carrying out the objectives of the Association.

12. Donation & Subsidies:

The President / Secretary / Treasurer / Chief Editor shall accept the donations or Subsidies on behalf of the Association to carry out the aims and objectives of the Association.

13. Duties of the Office Bearers:

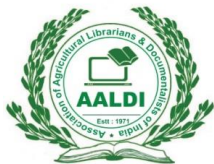
(A) Duties of the President:

- i) To preside over all meetings of the Association and of the Executive Council and to regulate the Proceedings at such meetings at such meetings.
- ii) To ensure due effect being given to these rules and regulations made by the Association.
- iii) In case of doubt as to the interpretation of any of these rules, to decide on the interpretation.

In such case, the President's interpretation shall hold until the next meeting of the council when the interpretation of the rule should be discussed and finally determined.

(B) Duties of the Vice President:

In the event of President's inability to fulfill his duties, the Senior Vice-President shall act as president. The Senior Vice-President shall have all powers of the President during the time he so acts.



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(C) Duties or the Secretary:

- i) To conduct the correspondence of the Association and of the Council and to sign all letters and papers meeting from the Association.
- ii) To attend the meetings of the Association and of the Council, to take minutes of the proceedings of such meetings during their progress and at the commencement of every such meeting, to read aloud the minutes of the previous meeting.
- iii) To keep record of all meetings of the Association and the minutes of the Annual Conferences.
- iv) To be ex-officio member of all sub0committees appointed by the Council
- v) To co-opt two Council members by nomination to assist the Secretary / Chief Editor in routine work of the Association.

(D) Duties of Joint Secretary:

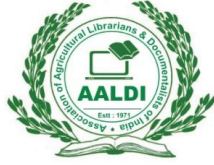
Joint Secretary shall act as the Secretary in the event of the Secretary's inability to fulfill his duties with the prior permission of the Council President.

(E) Duties of the Treasurer:

The Treasurer shall receive and hold for the use of the Association all money paid to the Association; he shall disburse all sums due from the Association and shall keep exact accounts of all such receipts and payments. Disbursement exceeding rupees shall be made only by written order of the Secretary. The Treasurer shall be ex-officio member of all committees appointed by the Council.

Duties of the Chief Editor:

- i) The Chief Editor of Publications shall be responsible for the preparation and printing of the Publications of the Association and shall have the right of direct correspondence with the author/s and the press and members relating to finance and publications.



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- ii) He shall keep stock of the Society's publications under proper record and safe custody.
- iii) Chief Editor shall coordinate with the Organizing Secretaries of the annual conferences of the Association to bring out the Conference Volume, Souvenir, etc.

(F) Duties of other members:

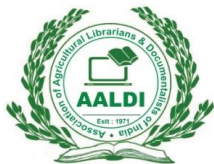
To carry out duty assigned by the Council/Secretary in conformity with the aims and objective of the Association.

14. Meetings:

- i) The General Body meetings of the of the Association will be held normally once a year. Seventeen members constitute a quorum.
- ii) Extra-ordinary or special General Meetings may be called either by the Executive Council or by a requisition by at least 50% of the total members to the President of the Association.
- iii) Notice of the meeting shall be e-mailed by the Secretary at least 15 days before the date of actual meeting.

15. Funds and Accounts:

- i) The accounts and voucher of the receipts and expenditure of the Association shall be subject to the examination of the Council at such intervals, as the Council may prescribe, and shall be subjected to annual audit. The annual statement of accounts shall after proper auditing, be circulated to the members along with the Annual Report.
- ii) All securities and money of the Association shall be in a **Bank under a joint account**. The Hony. Treasurer & one Executive Committee Member shall jointly operate the account.
- iii) Money collected from the life members shall be kept as fixed deposit in a Bank.



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16. Amendment of the Constitution:

- i) Proposals for additions to or the alternations in the existing rules by any ordinary Member or life Member of the Association shall be sent to the Secretary so as to reach him 30 days before the Annual General Meeting in which they are to be moved.
- ii) The Secretary shall circulate such proposals to all Members of the Association, at least 15 days before the Annual General Meeting.
- iii) Proposal for additions to and alterations in the existing Rules may be placed before the Annual General Meeting by the Council.
- iv) Such proposals shall be placed at the Annual General Meetings, and members may move amendments and accepted if carried by two-thirds majority of the members present in the voting.

17. Office:

The office of the Association shall be located with the address of the Secretary.
